



**GOVERNMENT OF ASSAM
DIRECTORATE OF TRAINING
ASSAM ADMINISTRATIVE STAFF COLLEGE
JAWAHARNAGAR, KHANAPARA; GUWAHATI-22
PHONE NO.0361- 2363325, FAX NO.0361-2362361
AN INSTITUTE CERTIFIED UNDER THE STANDARDS OF ISO 9001:2015**

No. AASC(HK)22/2020/02

Dated Guwahati the 20th of May, 2020

TENDER NOTICE

Sealed tenders in a two- bid system, i.e. (i) **Technical Bid** and (ii) **Financial Bid** affixed with non-refundable court fee stamps of Rs 8.25 (Rupees eight and paisa twenty five) only are invited from experienced firms/parties/private limited agencies for providing **cleaning and maintenance services** for the **ground, first, second and third floors of the Main Building, Hostel Block - A, New Library Building** and **alldrains, pathways and passages** of the Assam Administrative Staff College, Jawaharnagar, Khanapara, Guwahati – 781022.

Interested tenderers may submit a written request on their company's letterhead indicating the tender number and work description for issue of tender documents which should be addressed to the Director, Assam Administrative Staff College. The cost of the tender documents is Rs 1,000.00 (Rupees one thousand) only, which is non-refundable and is to be paid in cash.

The sale of tender documents will start on **22.05.2020** and the last date of submission of tender is **22.06.2020**, up to 11.00 am. Tenders received after the stipulated date and time will be liable to be rejected.

The tenders may also be downloaded from the website, www.aasc.assam.gov.in but the amount of Rs 1,000.00 in cash has to be paid in any case.

The technical bids will be opened on 30.06.2020 at 12 noon. The date of opening of the financial bids will be communicated to the tenderers later on. In case any of these days happen to be holidays, the tenders will be opened on the next working day. The interested tenderers or their authorized representative may be present at the time of the opening of the tender.

Firms who qualify for the financial bids will also have to make a presentation on how they intend to execute the work.

The Director of Training, Assam Administrative Staff College, Guwahati reserves the right to accept or reject any or all tenders without assigning any reasons thereof.

Assam Administrative Staff College, Guwahati neither binds itself to accept the lowest rate of tender nor does it undertake to assign reasons for the decision taken.

Sd/-
Director of Training
Assam Administrative Staff College