

# ASSAM ADMINISTRATIVE STAFF COLLEGE

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## Finance & Accounts Training for DDO's under Higher Education Department, GoA



Three numbers of Three-day training on Finance & Accounts for DDO's under Higher Education Department were conducted by Assam Administrative Staff College. The courses were sponsored by Higher Education Department, Govt. of Assam.

The first was from 15th to 17th February, 2023. A total number of 109 DDO's of various colleges of Assam attended the training. Hon'ble Minister Shri Ranoj Pegu inaugurated the training at AASC.

## Office Procedure, Finance & Accounts for district officials of Lower Assam Division

A Six – Day Training on “Office Procedure, Finance & Accounts” for officials of Kamrup (M), Kamrup, Bajali, Nalbari & BARPETA District (Lower Assam Division) was conducted at AASC, Guwahati w.e.f. 2nd to 7th January, 2023. The training was sponsored by Govt. of Assam.



### Mid-Career Training for ACS Officers (20 years seniority)

The One-week Mid-Career Training for ACS Officers (20 years seniority) was held at Yashwantrao Chavan Academy of Development Administration (YASHADA), Pune from 9th to 14th January, 2023. A total number of 22 state civil service officers attended the aforesaid training.



### 'Office Procedure, Finance & Accounts' Training for District officials at Nagaon

The second Six-Day Training on "Office Procedure, Finance & Accounts" for officials of Morigaon, Hojai, Nagaon, Dima Hasao, Karbi Anglong & West Karbi-Anglong district (Central Assam Division) sponsored by Govt. of Assam, was conducted at ADP College Nagaon with effect from 17th to 22nd January, 2023



### Training on "e-Office"

A three day training on "e-Office" sponsored by the Department of Personnel and Training (DoPT), Government of India was organized w.e.f. 21st February, 2023 to 23rd February, 2023 at AASC. A total of thirty five (35) participants from various government offices took part in the training. The participants gave positive feedback about the training, as they felt the course was well structured and would help them immensely whilst e-Office was being implemented in their sub-divisional / district / offices.



### 'Office Procedure, Finance & Accounts' Training for District Officials at Jorhat

The third Six day training course on "Office Procedure, Finance & Accounts" for District officials of Jorhat, Golaghat, Sivsagar, Majuli, Charaideo, Dhemaji, Lakhimpur, Dibrugarh and Tinsukia district was held at Conference Hall, Circuit House, Jorhat from 30th January to 4th February, 2023. A total number of 41 district officials from the above mentioned district attended the training programme.



### 'Account and Financial Rule and Budget Rules Management Act and APP Rules'

A 3-day training course on "Account and Financial Rule and Budget Rules Management



Act and APP Rules” was conducted at AASC w.e.f. 21st to 23rd February, 2023, sponsored by DoPT, Government of India. The resource persons were Shri Ashim Kumar Baruah, AFS (Retd.), Financial Advisor, Shri Shri Narendra Nath Bora, AFS (Retd.), Director of Accounts & Treasuries, Shri Saroj Kumar Dora, AFS Finance & Accounts Officer, Finance Department, Govt. of Assam and Shri Deepankar Bhattacharjya, Chief Operating Officer, Zemidi. They delivered valuable lectures with Power point Presentation to the participants on the relevant topics.

### ‘Office Procedure, Finance & Accounts’ Training for District Officials at Tezpur



The fourth Six day training course on “Office Procedure, Finance & Accounts” for District officials of Darrang, Sonitpur and Udalguri districts was held at Tezpur Convention Centre, Batamari from 13th to 18th February, 2023. A total number of 51 district officials from the above mentioned districts attended the training programme.

### Security Challenges in the North East

A 3-day training course on ‘Security Challenges in the North East’ was conducted by the AASC w.e.f 21st to 23rd February, 2023 for officers of the ACS, APS and Indian Army. The training was sponsored by the DoPT, Gol. The training commenced with a historical background

of Assam and the bordering State by Shri Jishnu Barua, IAS (Retd.), Chairman, APDCL and Former Chief Secretary, Assam. Thereafter, eminent speakers namely, Dr Samudragupta Kashyap, State Information Commissioner, Assam Information Commission, Shri Hiren Chandra Nath, IPS, ADGP, SB; Special Task Force and Security, Maj General Bhaskar Kalita (Retd.), Shri Kuladhar Saikia, IPS (Retd.), Brig Ranjit Borthakur (Retd.), Brig Deepak Gaur, Deputy GoC, 21 Mountain Division, Rangia, Col Deepak Induraj, Col 4 Tac, Dr Rosie Kalita, APS, SP, Chief Minister’s Special Vigilance Cell, Assam, Shri Mrigesh Narayan Barua, ACS, Joint Secretary to CM, Assam and Shri Biraj Das, APTS, SP (Communication) interacted with the participating officers on various topics namely, problem of insurgency in North East and its impact on development, security appraisal w.r.t by Bangladesh, options for India securing India’s maritime interests in South China Sea (SCS), Armed Forces Special Powers Act (AFSPA), role of security forces in normalisation of situation, transformation of security from Defence to Civil Police, present issues towards ushering lasting peace in Nagaland, Magistracy and the Police, Internal Security, Social Engineering, a psychological manipulation trick on social media and Dark Net. The participants were greatly enriched by the deliberations and expressed their satisfaction at the training.



### ‘Office Procedure, Finance & Accounts and e-office’ Training at Bongaigaon

The fifth six-day training on “Office Procedure, Finance & Accounts and e-office” was held from 20th to 25th February, 2023 at DC’s office of Bongaigaon. Altogether 53 participants from different offices of Assam Government of Bongaigaon, Dhubri, Goalpara and South

Salmara-Mankachar district had participated in the training.



### Managerial Leadership and Team Building

A three day training on “Managerial Leadership and Team Building” sponsored by DoPT, GoI was organized w.e.f. 27th February, 2023 to 1st March, 2023 at AASC. A total of 25 officers from the Sericulture Department, Directorate of Tea Tribes along with ACS officers posted as Assistant Commissioners in various district offices attended the training. The topics covered included essential qualities of a manager, team-working skills, and attributes of a leader, ethical decision making and conflict management.



### Training of newly appointed Research Assistants of T&D Department



Assam Administrative Staff College, Guwahati conducted a Five-Day training for newly appointed 37 number of Research Assistants of

Transformation and Development Department, Government of Assam from 28th February to 4th March, 2023 at AASC premises, sponsored by T & D Department, Government of Assam.

### Office Procedure, Finance & Accounts etc. Training at AASC

The sixth 6-day training on “Office Procedure, Finance & Accounts” etc. for Grade-III Officials of Kokrajhar, Baksa and Chirang Districts was held at Assam Administrative Staff College from 27th February to 4th March, 2023. A total number of 41 district officials from the above mentioned district attended the training programme.



### 'Data Management and Governance' Training in association with NITI Aayog

A two-day training on Data Management and Governance in association with NITI Aayog was held on 2nd and 3rd March, 2023 at Assam Administrative Staff College, Guwahati. Twenty four participants from different offices of Assam Government like CM's office in Secretariat, Directorate of Fishery, Cooperation Department, Social Welfare Department, Assam Electronic Development Corporation, Tribal affairs etc have participated in the said training. Sessions of various topics like Output outcome Monitoring framework (OOMF), LoG-frame approach and SMART indicator, Administrative Data and Data Governance, Data Governance Quality Index (DGQI), and Computer Assistant Personal Interview were organized in the training.



### Account and Financial Rule and Budget Rules Management Act and APP Rules



Another 3-day training course on “Account and Financial Rule and Budget Rules Management Act and APP Rules”, was conducted at AASC, w.e.f. 2nd to 4th March, 2023 sponsored by DoPT, Government of India. The resource persons were Shri Janardan Mishra, AFS (Retd.), Financial Advisor, Shri Shri Narendra Nath Bora, AFS (Retd.), Director of Accounts & Treasuries, Shri Amalendu Bhattacharjee, AFS (Retd.) Financial Advisor, Shri Deepankar Bhattacharjya, Chief Operating Officer, Zemidi, Shri Saroj Kumar Dora, AFS Finance & Accounts Officer, Finance Department, Govt. of Assam and Shri S.P. Nandy, IAS (Retd.).

### Office Procedure, Accounts & Finance Training for District officials at Silchar



6-day training on Office Procedure, Accounts & Finance for District officials of Cachar, Hailakandi & Karimganj districts was held at DC Office Conference Hall, Cachar from 13th to 18th March, 2023. A total number of 53 district officials from the above mentioned districts attended the training programme.

### Awareness Training about Right and Welfare of Persons with Disabilities

A three-day training sponsored by DoPT, Gol on “Awareness about Right and Welfare of Persons with Disabilities, held from 9th to 11th March, at

AASC, Guwahati. Nineteen participants from different organizations under Government of Assam like Directorate of Social Justice & Empowerment, State Child Protection Society, District Child Protection Unit, State Child Protection Society, SCERT, Industry and Commerce, Child Care Institute, Office of the Commissioner for Persons with Disabilities etc. have participated in the training.



### Accounts and Record Keeping Training for Principals of Adarsha Vidyalaya Sangathan

The Assam Administrative Staff College, Guwahati organised a 2-day training on “Accounts and Record Keeping” for the Principal of Adarsha Vidyalaya, Government of Assam on 27th & 28th March, 2023; sponsored by Adarsha Vidyalaya Sangathan, Assam. The resource persons were Shri Narendra Nath Bora, AFS (Retd.), Director of Accounts & Treasuries, Shri Janardan Mishra, AFS (Retd.), Financial Advisor, Shri Diganta Sarma, Chief Training Consultant, ThotS n skills, Guwahati and Shri Anjan Chowdhury, Managing Director, India Skills Academy. They delivered valuable lectures with Power point Presentation to the participants on the relevant topics.



## PHOTO GALLERY



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