

**List of Monitoring & Evaluation Nodal Officers of .....  
 .(Administrative) Department  
 (of all -4levels- Administrative Department (Secretariat), HOD, Division and District  
 Offices)**

**Eligibility:**

1. Should not be involved with implementation of any schemes/ project. S/he should be independent of any implementation.
2. Should be of adequate seniority for effective M&E at each level.
3. Should have @assam.gov.in email id from NIC Assam within one month of designation.

**Functions:**

1. M&E Nodal officer of Administrative Department will be providing leadership to the M&E officers’ team at HOD and District level Nodal Officers to accomplish the set the goals of enhanced Central receipts and accelerated utilization and quality implementation.
2. Administrative Department Nodal Officer shall prescribe a detailed job chart of M&E Officers and shall hold monthly meetings with HOD and District level Nodal officers.

**Contacts of M&E Nodal Officers**

Level	Name of Dept./ HOD/	Name of M&E Nodal Officer	Designation with Address	Tel.Number Mobile Number having Whats’ app & Email id
<b>Administrative Department (Secretariat)</b>				
<b>HOD- Commissionarate/ Directorate/ Mission Director/ Chief Engineer/ CEO / PD</b>				
<b>Division / Zonal</b>				
<b>District Office</b>				
1. Baksa				
2. Barpeta				
3. Biswanath				
4. Bongaigaon				
5. Cachar				
6. Charaideo				
7. Chirang				

8. Darrang				
9. Dhemaji				
10. Dhubri				
11. Dibrugarh				
12. Dima Hasao				
13. Goalpara				
14. Golaghat				
15. Hailakandi				
16. Hojai				
17. Jorhat				
18. Kamrup Metropolitan				
19. Kamrup				
20. KarbiAnglong				
21. Karimganj				
22. Kokrajhar				
23. Lakhimpur				
24. Majuli				
25. Morigaon				
26. Nagaon				
27. Nalbari				
28. Sivasagar				
29. Sonitpur				
30. South Salmara- Mankachar				
31. Tinsukia				
32. Udalguri				
33. West KarbiAnglong				

The contact numbers should be hosted in the Administrative Department website.

Please share the Webpage of the Department:

Name Social Media Group: Whats' app or Signal Group:

**List of Scheme / Programme Officers of .....**  
**.(Administrative) Department**  
 (of all -4 levels- Administrative Department (Secretariat), HOD, Division and District  
 Offices)

**(Scheme / Programme officer should be different from that of M&E Officers)**

Level	Name of Scheme	Name of Dept./ HOD/	Name of Programme Nodal Officer	Designation with Address	Tel.Number Mobile Number having Whats' app & Email id
<b>Administrative Department (Secretariat)</b>					
<b>HOD-Commissionerate/ Directorate/ Mission Director/ Chief Engineer/ CEO / PD</b>					
<b>Division / Zonal</b>					
<b>District Office</b>					
1. Baksa					
2. Barpeta					
3. Biswanath					
4. Bongaigaon					
5. Cachar					
6. Charaideo					
7. Chirang					
8. Darrang					
9. Dhemaji					
10. Dhubri					
11. Dibrugarh					
12. Dima Hasao					
13. Goalpara					
14. Golaghat					
15. Hailakandi					
16. Hojai					
17. Jorhat					
18. Kamrup Metropolitan					
19. Kamrup					

20. KarbiAnglong					
21. Karimganj					
22. Kokrajhar					
23. Lakhimpur					
24. Majuli					
25. Morigaon					
26. Nagaon					
27. Nalbari					
28. Sivasagar					
29. Sonitpur					
30. South Salmara- Mankachar					
31. Tinsukia					
32. Udalguri					
33. West KarbiAnglong					

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