**DATABASE OF TRAINING INSTITUTES UNDER GOVERNMENT OF ASSAM**

|  |  |  |
| --- | --- | --- |
| **Name of the Department****Name of the Directorate** | **:****:** |  |
| **Name of the Training Institute** | **:** |  |
| **Designation of the Head of the Institute** | **:** |  |
| **Location** | **:** |  |
| **Address** | **:** |  |
| **Telephone No::** |  | **Email:** |  |
| **Target Group of Trainees** | **:** |  |

1. **Manpower Details:**

Total Strength of Officers & Staff

**A**. No. of Officers/Faculty: B. Grade III : C. Grade IV :

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Sl.No** | **Name of the Official** | **Designation** | **Grade** | **Gender** |
| 1 |  |  |  |  |
| 2 |  |  |  |  |
| 3 |  |  |  |  |
| 4 |  |  |  |  |
| 5 |  |  |  |  |
| 6 |  |  |  |  |
| 7 |  |  |  |  |
| 8 |  |  |  |  |
| 9 |  |  |  |  |
| 10 |  |  |  |  |

**\* Use additional sheet if necessary.**

**2. Training Infrastructure:**

|  |
| --- |
| **A.Building** |
| **Type of Building** | **Total nos.of Rooms/ Halls** | **Capacity** | **No. of AC Room** | **No. of Non-AC Room** |
| Class Room |  |  |  |  |
| Conference Hall |  |  |  |  |
| **Hostel** | **No. of Hostel Rooms** | **No of Hostel Rooms** | **AC Rooms** |
| Double | Single |  |
|  |  |  |  |  |
| **Library** | **No. of Books** | **News Paper (Nos)** | **Journals (Nos)** | **Reading room (Yes/No)** |
|  |  |  |  |  |
| **B. IT Infrastructure** |
|  | **Nos.** | **Brand** | **Year of Procurement** | **Type of Processor****(Dual core/i3/i5/i7)** |
| Computer |  |  |  |  |
| LCD/Digital Projector |  |  |  |  |
| **Internet Facility : Yes / No : Bandwidth Speed : Service Provider :****Video Conferencing Facility : Yes/No** **If yes Name of the Application (like Zoom, Team, WebEx etc.) :** |
| **C. Other Facilities** |  |  |
|  | **Nos. of Items** |  |
| Over head Projector |  |  |
| White board |  |  |
| Black Board |  |  |

**3. Training details**

**A. Total no. of training conducted (2021-22) :**

**B. List of training conducted during the year 2021-22 :**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **Sl.No.** | **Title of the course** | **Duration** | **Target group** | **No. of participants** | **Sponsoring authority** |
| 1 |  |  |  |  |  |
| 2 |  |  |  |  |  |
| 3 |  |  |  |  |  |
| 4 |  |  |  |  |  |
| 5 |  |  |  |  |  |

**\* Use additional sheet if necessary.**

**Signature and Designation**