**DATABASE OF TRAINING INSTITUTES UNDER GOVERNMENT OF ASSAM**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **Name of the Department**  **Name of the Directorate** | | **:**  **:** |  | | |
| **Name of the Training Institute** | | **:** |  | | |
| **Designation of the Head of the Institute** | | **:** |  | | |
| **Location** | | **:** |  | | |
| **Address** | | **:** |  | | |
| **Telephone No::** |  | | | **Email:** |  |
| **Target Group of Trainees** | | **:** |  | | |

1. **Manpower Details:**

Total Strength of Officers & Staff

**A**. No. of Officers/Faculty: B. Grade III : C. Grade IV :

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Sl.No** | **Name of the Official** | **Designation** | **Grade** | **Gender** |
| 1 |  |  |  |  |
| 2 |  |  |  |  |
| 3 |  |  |  |  |
| 4 |  |  |  |  |
| 5 |  |  |  |  |
| 6 |  |  |  |  |
| 7 |  |  |  |  |
| 8 |  |  |  |  |
| 9 |  |  |  |  |
| 10 |  |  |  |  |

**\* Use additional sheet if necessary.**

**2. Training Infrastructure:**

|  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- |
| **A.Building** | | | | | | | | |
| **Type of Building** | **Total nos.of Rooms/ Halls** | | | **Capacity** | | **No. of AC Room** | **No. of Non-AC Room** | |
| Class Room |  | | |  | |  |  | |
| Conference Hall |  | | |  | |  |  | |
| **Hostel** | **No. of Hostel Rooms** | | | **No of Hostel Rooms** | | | **AC Rooms** | |
| Double | | Single |  | |
|  |  | | |  | |  |  | |
| **Library** | **No. of Books** | | | **News Paper (Nos)** | | **Journals (Nos)** | **Reading room (Yes/No)** | |
|  |  | | |  | |  |  | |
| **B. IT Infrastructure** | | | | | | | | |
|  | **Nos.** | | | **Brand** | | **Year of Procurement** | **Type of Processor**  **(Dual core/i3/i5/i7)** | |
| Computer |  | | |  | |  |  | |
| LCD/Digital Projector |  | | |  | |  |  | |
| **Internet Facility : Yes / No : Bandwidth Speed : Service Provider :**  **Video Conferencing Facility : Yes/No**  **If yes Name of the Application (like Zoom, Team, WebEx etc.) :** | | | | | | | | |
| **C. Other Facilities** | |  | | |  | | |
|  | | | **Nos. of Items** | |  | | |
| Over head Projector | | |  | |  | | |
| White board | | |  | |  | | |
| Black Board | | |  | |  | | |

**3. Training details**

**A. Total no. of training conducted (2021-22) :**

**B. List of training conducted during the year 2021-22 :**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **Sl.No.** | **Title of the course** | **Duration** | **Target group** | **No. of participants** | **Sponsoring authority** |
| 1 |  |  |  |  |  |
| 2 |  |  |  |  |  |
| 3 |  |  |  |  |  |
| 4 |  |  |  |  |  |
| 5 |  |  |  |  |  |

**\* Use additional sheet if necessary.**

**Signature and Designation**