

GOVERNMENT OF ASSAM  
DIRECTORATE OF TRAINING,  
ASSAM ADMINISTRATIVE STAFF COLLEGE  
JAWAHARNAGAR, KHANAPARA, GUWAHATI-22  
**AN INSTITUTE CERTIFIED UNDER THE STANDARDS OF ISO 9001:2015**

**ADVERTISEMENT**

No.AASC(A/E).264/2018/62

Dated Guwahati the 31<sup>st</sup> of July 2019

Applications are invited from intending and eligible candidates who are citizens of India and having registration number in an Employment Exchange in the State of Assam as defined in Articles 5-8 of the Constitution of India in the prescribed Standard Form of application published in part-IX of Assam Gazette, for filling up the following vacant posts in the office of the Directorate of Training, Assam Administrative Staff College, Jawaharnagar, Khanapara, Guwahati-22.

Sl.	Name of the posts	Nos. of Vacancy	Reservation position	Scale of Pay	Age	Educational qualification
i)	Assistant Librarian	1 (one)	Unreserved	Rs. 14000/- to Rs. 49000/- PM (PB-2) with Grade Pay of Rs.7,400/- PM Plus other allowances as per rules of the Govt of Assam.	21 years to 43 years as on 01/01/2019. The upper age limit is relaxable by 5 years in case of SC/ST/PWD candidates and 2 years for Ex-Serviceman.	1. Diploma in Library Science or above from a recognized University. 2. Preference will be given to candidates having experience of working in a library belonging to Government organisation and having knowledge of Library management.
ii)	Library Assistant	2 (two)	Unreserved – 1 Post Reserved for ST(P) – 1 post	Rs. 14000/- to Rs. 49000/- PM (PB-2) with Grade Pay of Rs.6200/- PM Plus other allowances as per rules of the Govt. of Assam.	21 years to 43 years as on 01/01/2019. The upper age limit is relaxable by 5 years in case of SC/ST/PWD candidates and 2 years for Ex-Serviceman.	1.The candidate must have passed the Higher Secondary examinations in any stream from a recognized University / Council / Board and having a Diploma in Library Science or its equivalent from a recognized institute; 2.Preference will be given to candidates possessing additional qualifications especially in Library Science; 3.Must have experience in using computer and computer applications, working with library software and digital library management systems.
iii)	Junior Assistant	1 (one)	Reserved for OBC/MOBC	Rs. 14000/- to Rs. 49000/- PM (PB-2) with Grade Pay of Rs.6200/- PM Plus other allowances as per rules of the Govt. of Assam.	21 years to 43 years as on 01/01/2019. The upper age limit is relaxable by 5 years in case of SC/ST/PWD candidates and 2 years for Ex-Serviceman.	1.The candidate must possess a Bachelor's degree from a recognized University or any examination declared equivalent by the Government. 2.Moreover, the candidate must possess minimum six (6) months diploma in basic computer skills or equivalent.

## **Instructions:**

Applicants should submit their applications along with photocopies of all testimonials duly self attested regarding qualifications, age, caste certificate (in caste of reserved category), employment exchange registration card and two recent passport size photograph of the candidate with his/her full signature.

A self addressed envelope of 10'X4.5' affixing postal stamp of Rs. 5/- (clearly write in the envelop with details postal address of the candidates) must be enclosed with the application.

### LAST DATE

- i) Application should reach the undersigned on or before 21/08/2019.
- ii) Any application received after the date as well as any incomplete application shall not be entertained.
- iii) Government servant should apply through proper channel.

Those candidates whose applications are found to be found in order called for a Written Test to be held at the place and date to be notified in due course. Those candidates who qualify in the Written test will further called for Computer Practical Test as the case may be on dates to be notified later on and they will have to appear in such tests at their own expenses. The candidates will be intimated individually and they may also visit our website ([www.aasc.assam.gov.in](http://www.aasc.assam.gov.in)) for details regarding the same. However, the undersigned shall not be responsible for any postal delay.

The name of the post applied for should be clearly written in "**bold letters**" in the Envelope containing the application form and it should be addressed to the **Director of Training, Assam Administrative Staff College, Jawaharnagar, Khanapara, Guwahati-22**. Canvassing directly or indirectly shall disqualification of candidates.

No. T.A. /D.A is admissible for appearing in the Written Test/Computer Practical Test.

The decision of the undersigned as to the eligibility or otherwise of a candidate for appearing to the examinations shall be final.

Director of Training, i/c  
Assam Administrative Staff College,  
Jawaharnagar, Khanapara, Guwahati – 22